



February 6, 2010

Dear Teacher:

- It is time to register your students for the upcoming Fall JME Evaluation. Please fill out all information completely and return the blue form by the deadline March 26, 2010 (we don't have time to call for missing information).
- Plan to judge. If you didn't judge in November, you need to judge all day. Sending a substitute has become very complex and ineffective, so we can no longer have someone else judge in your place. We never have enough judges, and JME cannot exist without the participation of enrolling teachers. We will not have time to search for replacement judges, switch judges to a more convenient location, etc. We all must work together for the sake of the students. To all of our "faithful" who judge (especially those that volunteer above the minimum requirement of one half day each time or a whole day once yearly), THANK YOU SO MUCH.
- Locations are not always the same. We do our best to make it convenient for you and your students but cannot guarantee a specific location. We do sort by ZIP, but some areas of town simply have more students than available judging spots in close proximity. Please explain this to your students.
- If you have a question, please call or email one of us (not all three-we teach full time and handle JME, so multiple calls mean that we all call or email you), and we will do our best to respond within 24 hours.
- Also keep in mind that data is entered in order received, so make sure that your entry forms are returned ASAP.
- We look forward to seeing you on April 24th.

Warmest Regards,

Linda Henn Bergholz  
Executive Director  
613-683-1766  
[lhbergholz@fuse.net](mailto:lhbergholz@fuse.net)

Lori Gephart  
Director  
859-363-1216  
[lgephart@fuse.net](mailto:lgephart@fuse.net)

Geanna Schwaegerle  
Database Manager  
513-985-9383  
[gmschwaegerle@att.net](mailto:gmschwaegerle@att.net)